

Packing Party Process



We've seen a lot of packing parties, and nearly all follow a similar process. We're happy to help you customize & simplify yours.



1 - Sort and place all the items, cards & information on tables

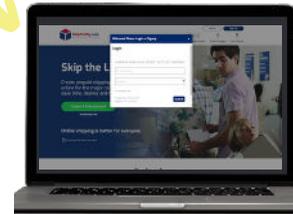


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Box #	Item Description	Quantity	Cost for 1
Box # 1	Snacks (Granola bars, chips, cookies, candy)	20	1
	Nuts (peanuts, sunflower, trail mix)	4	2
	Tooth care (Paste, floss, brushes)	4	3
	Puzzle books, coloring books	7	5
Box # 2	Snacks (Granola bars, chips, cookies, candy)	25	1

3 - Pack the boxes & jot the contents down for each box number

This becomes the customs info on your shipping label



5 - Create the labels in order & use your customs list for details



7 - Drop packages off or schedule a pickup!

2- Build & number the boxes



4 - Tape the boxes & line them up in numbered order for labels.



6 - Pay & print the labels then match them to the boxes



Our team supports packing parties every day and we're here to help you be successful!

Need help or have questions? Reach out at P: 800-544-4992 | E: contactus@shipthrift.com