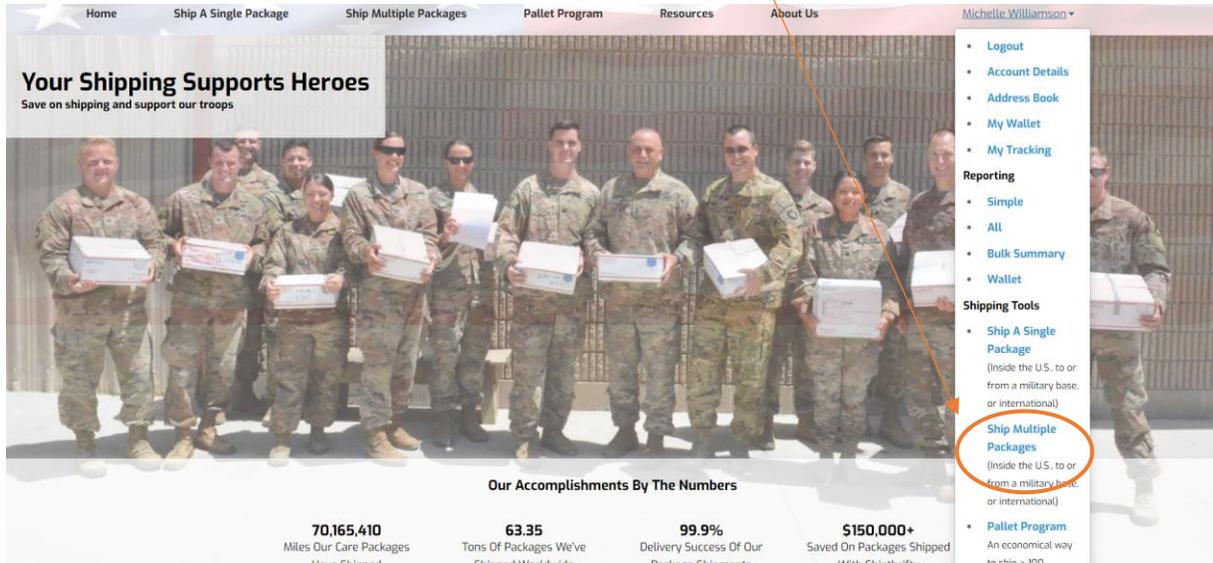


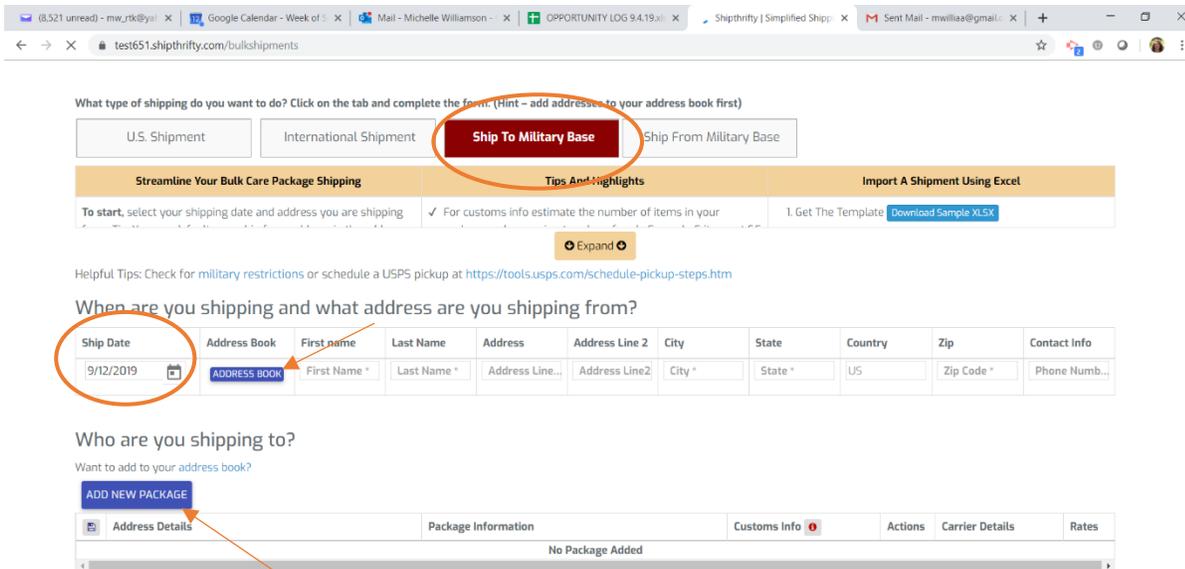
Creating Labels For Multiple Packages

If you created your account and added your addresses, you ready to create shipping labels!

Step 1: Login to your account, scroll to **Ship Multiple Packages**



Step 2: Select Where You're Shipping (U.S., International, To a Military Base or From a Military Base), Pick your Ship Date and pull your address from your address book



Step # 3: Add a New Package the form will expand with fields for the info needed.

Add a New Package continued

- Pull the Ship To address from your address book
- Select the box type from the drop down or click the link (or create your own) to enter your own L x H x W then enter your weight (round up to the next whole number)
- Add customs info Package Contents is proper nouns (Snacks, Hygiene, Games etc. # of Items is approximate number of items in the box and \$ per Item is the average cost of each item.
- Click the Get Rate button and flip through your options to pick your selection

Who are you shipping to?
Want to add to your address book?

ADD NEW PACKAGE EDIT ALL SAVE ALL REFRESH ALL RATES CLEAR ALL ENTRIES EXPORT CSV

Address Details Package Information Customs Info Actions Carrier Details Rates

First Name Package# # 1
Last Name Box Type Search from list or type
Address 1 (Pick from package list instead)
Address 2
City APD State AE Zip Weight Pounds Ouncies
of Items \$ per Item

GET RATE

ADD NEW PACKAGE EDIT ALL SAVE ALL REFRESH ALL RATES CLEAR ALL ENTRIES EXPORT CSV

ONCE YOU ARE DONE:
Please recheck everything above to make sure it's correct and then proceed to CHECKOUT below. Once you pay a PDF of all the labels will download for printing to either a label printer or paper.
Thank you!
The Shipthrifty Team

CHECKOUT
 I acknowledge that my package and shipping information is accurate and prohibited contents are not in my package(s). I understand that if additional charges are assessed by a carrier at delivery I'm responsible for said charges and agree to have my account billed automatically.

Entries can be copied, saved, or deleted by line or by table – Refresh All Rates and Checkout. Your labels and the manifest will be emailed to your registered email address. Print your labels and put them on the boxes. Print your manifest. Drop the boxes off at the post office with the manifest or call to arrange a pickup.

Fields will vary depending on whether you are doing a U.S., Military, or International shipment, but basic functionality is the same.

You can also download your labels from the shipping tools or cancel an order

Step 1: When you are logged in go to the Reporting section and click the Simple link.

Home Ship A Single Package Ship Multiple Packages Pallet Program Resources About Us Michelle Williamson

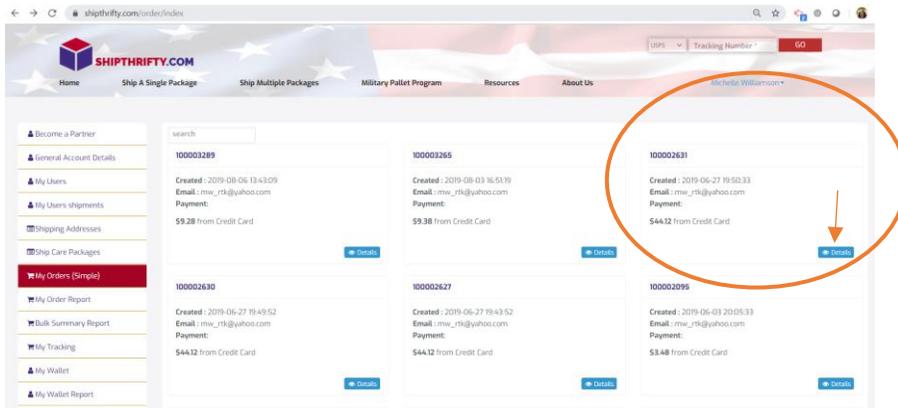
Your Shipping Supports Heroes
Save on shipping and support our troops

Reporting
Simple

Our Accomplishments By The Numbers

70,165,410 Miles Our Care Packages Have Shipped	63.35 Tons Of Packages We've Shipped Worldwide	99.9% Delivery Success Of Our Packages/Shipments	\$150,000+ Saved On Packages Shipped With Shipthrifty
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Step 2: Identify the order you want to print the labels for, or cancel, and click the Details button



Then, choose to download your labels and/or your manifest. Labels are cancelled with the dark blue Cancel Label button.

